**SSC PUBLIC EXAMINATION, MARCH 2020 --- CHECK LIST**

**Fee receiving and counter signing the Nominal Rolls of regular Candidates**

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| 1. School Code (Check Whether the School code is Correct) | : |  |
| 1. Name of the School with Phone Number | : |  |
| 1. Address of the School | : |  |
| 1. Whether the School has recognition for 2019-20 (ETR Proceedings for all classes has to be enclosed I to X) (Under Process Certificates shall not be accepted) | : |  |
| 1. Additional Section Permission copy has to be enclosed (up to 55 candidates per section may be allowed) | : |  |
| 1. Whether DCEB Fee is paid or not (if yes- mention DD No. & Dt: | : |  |
| 1. Whether Sports Fee is paid or not (if yes- mention DD No. & Dt | : |  |
| 1. Fee Report of the Academic Year 2019-20 is to be submitted to the MEO Concerned. | : |  |
| 1. Number of Students in class X as per Attendance | : |  |
| 1. Whether the names of the students in Attendance Register are in the Admission Register (Check names of the Students with the Admission Register) | : |  |
| 1. Whether total numbers of students in Nominal Rolls is less than or equal to the strength of sections sanctioned | : |  |
| 1. Whether there are under aged students (if so, age condo nation orders are to be enclosed) ( Candidates as to complete 14 years age as on 31.08.2019 | : |  |
| 1. Whether Examination Fee Exemption is claimed for the students - belonging to SC, ST & BC.(if so enclose Latest Parent Income Certificate from the competent authority and caste certificate) | : |  |
| 1. Whether the First Language opted by the students/written in Manual Nominal Rolls is admissible | : |  |
| 1. Total Number of Candidates in Nominal Rolls | : |  |
| 1. Number of Candidates --- Fee Exemption is claimed | : |  |
| 1. Number of Candidates --- Examination Fee is paid | : |  |
| 1. Total Amount of Examination Fee to be paid | : |  |
| 1. Examination Fee paid particulars | : | Challan No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Bank Name & Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  STO/DTO Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. Whether Examination Fee is remitted on or before due date | : |  |
| 1. Whether Class X Subject Teachers particulars are enclosed |  |  |

Signature of the Correspondent/Head Master

With Seal: